



Course Specifications

Course Title:	Nursing Leadership and Management Clinical
Course Code:	NUR 483
Program:	B. Sc. In Nursing
Department:	Dept. of Nursing
College:	College of Applied Medical Sciences in Al-Dawadmi
Institution:	Shaqra University

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A. Course Identification

1. Credit hours:			
2. Course type			
a.	University <input type="checkbox"/>	College <input checked="" type="checkbox"/>	Department <input type="checkbox"/>
b.	Required <input checked="" type="checkbox"/>	Elective <input type="checkbox"/>	Others <input type="checkbox"/>
3. Level/year at which this course is offered: Level 8 / 4 th year			
4. Pre-requisites for this course (if any): NUR 471 and NUR 473			
5. Co-requisites for this course (if any): NUR 482			

6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom		
2	Blended		
3	E-learning		
4	Distance learning		
5	Other	2x2 (Actual Clinical) x 15 = 60	100%

7. Contact Hours (based on academic semester)

No	Activity	Contact Hours
1	Lecture	
2	Laboratory/Studio	60 hours
3	Tutorial	
4	Others (specify)	
	Total	60 hours

B. Course Objectives and Learning Outcomes

1. Course Description

The course focuses on the application of theoretical concepts in the practice setting where students resolution, managed care, quality improvement are expected to gain managerial and leadership experience. Emphasis is placed on resource management, conflict, and evaluation practice through collaborative efforts between hospital staff and college mentors.

2. Course Main Objective

At the end of this course, the student will be able to demonstrate competencies in areas such as safe and quality nursing care, communication, collaboration and teamwork, personal and professional development, quality improvement and record and resource management.

3. Course Learning Outcomes

CLOs		Aligned PLOs
1	Knowledge and Understanding	
1.1	State the essential management functions that contribute to nursing practice and health promotion.	K2
1.2	Characterize the complex, dynamic, legal, ethical, cultural and political issues in dealing with managerial and leadership experience in different levels of nursing care.	K4
2	Skills :	
2.1	Analyze management practices appropriate for the promotion of optimum delivery of nursing care.	S2
2.2	Achieve effective communication skills both orally and written in a professional manner to peers, clients and health care team members.	S3
2.3	Interpret the numerical values involved in management function to provide safe nursing care.	S4
3	Values:	
3.1	Advocate professionalism in dealing with patients, peers, colleagues and health care team.	C1
3.2	Exemplify effective and efficient managerial and leadership skills in different levels of nursing care.	C2
3.3	Exemplify the virtues of responsibility and accountability in the performance of nursing management functions and other nursing care duties.	C3

C. Course Content

No	List of Topics	Contact Hours
1	Introduction to the course: <ol style="list-style-type: none"> Objectives Contents Teaching methods Evaluation system Assignments 	1
2	Introduction to leadership and Management <ul style="list-style-type: none"> Overview: Nursing Leadership and Management (What is Leadership and Management and How does it apply to me) Role of the Head nurse 	3
3	Roles and Functions in Planning <ul style="list-style-type: none"> Organizational Planning: The Planning Hierarchy (Mission, Vision and Goals, Objectives, Policies and Procedure, Rules) Budgeting and financial management Time management 	8
4	Roles and functions in Organizing <ul style="list-style-type: none"> Organizational Theory Organizational Structure (Chart) 	8

	<ul style="list-style-type: none"> Organizing patient care (Care Delivery systems) Problem Solving and Decision Making 	
5	First Midterm Exam	4
6	Roles and functions in Staffing <ul style="list-style-type: none"> Staffing (Determining Nursing Care hours; Determining FTE's; Determining staffing mix) Time Scheduling Staff development 	12
7	Roles and functions in Directing <ul style="list-style-type: none"> Team Building (Interpersonal Relationships, Collaboration and Team Building) Delegation Effective communication (Documentation, Electronic Health record, Hand-off Communication) Conflict management 	8
8	Second Midterm Exam	4
9	Roles and functions in Controlling <ul style="list-style-type: none"> Quality management and improvement Evaluating Staff Performance Seminar-Workshop Hospital Duties	12
Total		60 hours

D. Teaching and Assessment

1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	Knowledge and Understanding		
1.1	State the essential management functions that contribute to nursing practice and health promotion.	Lecture Group discussion Assignment	Short and long exams and Midterm exams
1.2	Characterize the complex, dynamic, legal, ethical, cultural and political issues in dealing with managerial and leadership experience in different levels of nursing care.	Simulation activities Case Method	Observation Assignment Oral exams
2.0	Skills		
2.1	Analyze management practices appropriate for the promotion of optimum delivery of nursing care.	Lecture Group discussion Assignment	Quizzes Lecture participation Written Assignments (Assessment Sheets)
2.2	Achieve effective communication skills both orally and written in a professional manner to peers, clients and health care team members.	Role play Simulation activities Conducting Seminar-workshop	Practical Examination Nursing Skills
2.3	Interpret the numerical values involved	Case method	Competency

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
	in management function to provide safe nursing care.		Evaluation (Checklist)
3.0	Values		
3.1	Advocate professionalism in dealing with patients, peers, colleagues and health care team.	Lecture Group discussion Assignment Simulation activities Case Methods	Quizzes Lecture participation Written Assignments Practical Examination Nursing Skills Competency Evaluation (Checklist)
3.2	Exemplify an effective and efficient managerial and leadership skill in different levels of nursing care.		
3.3	Exemplify the virtues of responsibility and accountability in the performance of nursing management functions and other nursing care duties.		

2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	Attendance/Attitude/Class Participation	Weekly	5%
2	Seminar-workshop presentation	Weekly	10%
3	Quizzes	7 th week	5%
4	Clinical Activity	Weekly	10%
5	First Midterm Exam Second Midterm Exam	At week 6 At week 12	15% 15%
6	Final Exam	At the end	40%

*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

E. Student Academic Counseling and Support

Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice :

Sunday 8:00 to 10:00

F. Learning Resources and Facilities

1. Learning Resources

Required Textbooks	<p>Sullivan E. (2017) Effective Leadership and Management in Nursing (9th edition). Pearson: Indianapolis</p> <p>Marquis, B. L., & Huston, C. J. (2015). Leadership Roles and Management Functions in Nursing: Theory and Application. Philadelphia: Wolters Kluwer Health/Lippincott Williams & Wilkins.</p> <p>Kelly, Kelly (2012) Nursing Leadership and Management; 3rd Edition; Delmar Cengage Learning</p>
Essential References Materials	<p>Jones, Rebecca A. Patronis. (2007) Nursing leadership and management : theories, processes, and practice. F.A. Davis Company</p> <p>Roussel, L., Swansburg, R & Swansburg, R. (2006); Management and Leadership for Nurse Administrator, 4th edition. Jones and Bartlett Publishers, Inc.</p> <p>Weiss, S., & Tappen, R. (2015). Essentials of Nursing Leadership and Management, 6th edition, F. A. Davis Company</p>
Electronic Materials	<p>https://su-lms.com/login/index.php https://lms.su.edu.sa/login/index.php</p>
Other Learning Materials	

2. Facilities Required

Item	Resources
Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.)	Classroom for lecture-discussion and Hospital/Clinic for the application of the concepts.
Technology Resources (AV, data show, Smart Board, software, etc.)	Computer, Audio-Visual, LCD projector, television
Other Resources (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	

G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of teaching and assessment	Program Head Students	Direct
Quality of learning Resources	Head of Quality Control Program Head	Direct and indirect

Evaluation Areas/Issues	Evaluators	Evaluation Methods
	Students	

Evaluation areas (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

Evaluators (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

H. Specification Approval Data

Council / Committee	
Reference No.	
Date	