

Shaqra University
College of Medicine at Shaqra
Academic Counseling Unit
(Academic year 2021-22)

Report

Mission of the Unit:

- To advise the students to improve their academic performances
- To identify and advise the students regarding their academic weakness and guide them to overcome their weakness
- To advise the students to solve their problems including academic, health, family, and social problems if any.

Workout:

- Academic counseling unit has deputed the faculty members as Advisors for the Students
- Each faculty member has an average of 5 students to be counsel.
- Connecting each academic advisor with his students through the university's academic portal (Shaqra University Edu Gate).
- Academic counseling was done twice in each semester and throughout the year
- Academic Counseling Unit has made online collections of advisor reports of the students counseling through the Google form: . (<https://forms.gle/zKvYuEJ5F6Magt9C9>).
- The hard copy of the advisor report also stored in Google drive for the future reference.
- Academic counseling unit has been followed student absenteeism rate in different block and made academic counseling settings and reports of students with high absenteeism rate.
- Declaration of results (midblock & final) have been done by academic advisors to all students individually through the official emails of students.

Significance:

- Academic Counseling Unit has launched the online submission for the student's academic counseling report through the Google form
- Easy accessibility of the Google form easily at any time
- Google form also contain the scanned hard copy of advisor report which is stored in Google drive and Academic Counseling Unit can use easily anytime for future reference

- Reduced paper and file usage and storage

Statistics:

- During the academic year 2021-22, the academic counseling unit has received **216** responses through online Google form.
- Academic Counseling Unit used new Academic Counseling forms provided by the university.
- Total Number of students during academic year = **145**
- Total number of academic counseling reports due to high absenteeism rate = **332**
- Total number of results(midblock & final) were declared by academic counseling unit = **31 blocks and courses**
- An inventory of failing students (22 students) has been made in the college and Academic guidance meetings were held for them.
- Total number of academic counseling reports during academic year 2021-22 = **548**

تقرير

رسالة الوحدة :

- دعم الطلاب لتحسين ادائهم الاكاديمي.
- تعريف وإرشاد الطلاب بنقاط الضعف الاكاديمية و ارشادهم للتغلب على نقاط ضعفهم
- ارشاد الطلاب لحل مشاكلهم سواء التعليمية او الصحية او الأسرية او الاجتماعية او اى مشكلة اخرى.

خطة العمل:

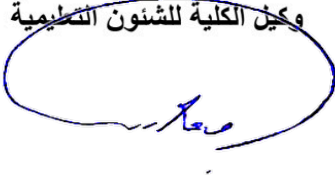
- قامت وحدة الارشاد الاكاديمي بالتنسيق مع السادة أعضاء هيئة التدريس بالكلية للعمل كمرشدين أكاديميين للطلاب .
- كل عضو هيئة تدريس لديه متوسط خمس طلاب يقوم بعمل دعم اكايمي لهم .
- قامت وحدة الارشاد الاكاديمي بتجميع تقارير المرشدين عن الإرشاد الاكاديمي للطلاب عن طريق شبكة الإنترنت ومن الرابط:
(<https://forms.gle/zKvYuEJ5F6Magt9C9>) .
- تم الاحتفاظ بنسخة من تقرير المرشدين على قرص جوجل.
- قامت وحدة الارشاد الاكاديمي بمتابعة نسب غياب الطلاب فى المقرات المختلفة وعمل جلسات ارشاد اكايمي للطلاب ذوى نسب الغياب العالية .
- تم اعلان نتائج جميع المقررات الدراسية للطلاب عن طريق المرشدين الاكاديمين كل طالب على حده عن طريق الايميل الرسمى للطلاب .

الإحصائيات:

- أثناء العام الدراسي ٢٠٢٢- ٢٠٢١ استقبلت وحدة الارشاد الاكاديمي ٢١٦ تقريراً عن طريق نموذج جوجل.
- العدد الأجمالى للطلاب فى العام الدراسي ٢٠٢٢ - ٢٠٢١ هو ١٤٥ طالب.

- العدد الاجمالي لتقارير الارشاد الاكاديمي التي تمت لمتابعة الطلاب ذوى نسب الغياب المرتفعة كانت ٣٢٢ حالة.
- العدد الأجمالى لحالات الارشاد الاكاديمي للطلاب فى العام الدراسى ٢٠٢٢ - ٢٠٢١ هو ٥٤٨ حالة .

وكيل الكلية للشئون التطويرية



منسق وحدة الارشاد الاكاديمي

