نموذج التقديم بمقترح بحثي للتمويل المؤسسي

Institutional Funding Research Proposal Submission Form

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| عنوان المقترح البحثي  Research Proposal Title | عربي |  | |
| English |  | |
| البرنامـــــج  Program | |  | |
| الأولوية البحثية  Research Priority | |  | |
| Research Theme Activities | |  | |
| مجـــال البحث  Research Field | | المجال العام  Major Field |  |
| المجال الفرعي  Sub-Field |  |
| المجال الدقيق  Specialization Field |  |

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| المدة المقترحة  Duration |  | | | الميزانية المطلوبة  Proposed Budget | |  | |
| الكلمات الدالة على البحث  Keywords | | | | | | | |
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| الكلية  College |  | | القسم  Department |  | | |
| عنوان الجهة البريدي  Address | ص. ب  P.O. Box |  | المدينة  City |  | الرمز البريدي  Postal Code |  |

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| الباحثون  Researchers | الاسم  Name | الدرجة العلمية  Qualification | جهة العمل  Employer | التوقيع  Signature |
| الباحث الرئيس  PI |  |  |  |  |
| الباحث المشارك  CO-I |  |  |  |  |
| الباحث المشارك  CO-I |  |  |  |  |
| الباحث المشارك  CO-I |  |  |  |  |
| الباحث المشارك  CO-I |  |  |  |  |

| 1- ملخص البحث (عربي) |  | 1- Research Summary (Arabic) |
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| 2- ملخص البحث (إنجليزي) |  | 2- Research Summary (English) |
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| 3- مقدمة |  | 3- Introduction |
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| 4- الأهداف |  | 4- Objectives |
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| 5- المسح الأدبي |  | 5- Literature Review |
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| 6- منهجية البحث |  | 6- Research Methodology |
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| 7- خطة إدارة البحث |  | 7- Management Plan |
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| 8- خطة العمل على هيئة جدول أو رسم بياني |  | 8- Work Plan (Time schedule) |
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| 9- قائمة المراجع |  | 9- Cited References |
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| 10- النتائج المتوقعة وطرق الاستفادة منها |  | 10- Expected Results and their Utilization |
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| 11- أثر النتائج على المملكة أو المنطقة |  | 11. Impact of research outcomes on Saudi Arabia or the Region |
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| 12-الميزانية المجدولة | | |  | | 12-Tabulated Budget | | |
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| الميزانية | | | | المدة | | 12شهر | |
| أولاً: بند الباحثون (Researchers Budget) First: | | | | | | | |
| أسماء الباحثين  Researcher Names | | | | | | الدعم المطلوب  Budget | الدعم المعتمد  (للاستعمال الرسمي) |
| رئيس PI |  | | | | |  |  |
| مشارك (1) Co-PI |  | | | | |  |  |
| مشارك (2) Co-PI |  | | | | |  |  |
| مشارك (3) Co-PI |  | | | | |  |  |
| مشارك (4) Co-PI |  | | | | |  |  |
| المجموع(Total) | | | | | |  |  |
|  | | | | | | | |
| ثانياً: بند المساعدون Second: (Assistants Budget) | | | | | | | |
| أسماء المساعدين  Assistant Names | | | | | | الدعم المطلوب  Budget | الدعم المعتمد  (للاستعمال الرسمي) |
| مساعـد باحث Assistant Researcher | |  | | | |  |  |
| فنـي مختبـر Labortary Technician | |  | | | |  |  |
| طالب جامعةUndergraduate Student | |  | | | |  |  |
| طالب دراسات عليا Postgraduate Student | |  | | | |  |  |
| إداريونAdminstrators | |  | | | |  |  |
| مهنيون آخرونOther Professionals | |  | | | |  |  |
| المجموع(Total) | | | | | |  |  |
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| ثالثاً: بند المستلزمات Third: (Equibments/Consumables Budget) | | | | | | | |
| الأجهزة (Equibmetns) | | | | | |  |  |
| المواد (Consumables) | | | | | |  |  |
| التجهيزات(Infrastructure) | | | | | |  |  |
| المجموع(Total) | | | | | |  |  |
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| رابعاً: بند الرحلات والمؤتمراتFourth: (Confernces/Trips Budget) | | | | | | | |
| الرحلات(Trips) | | | | | |  |  |
| المؤتمرات (Conferences) | | | | | |  |  |
| المجموع(Total) | | | | | |  |  |
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| خامساً: المستشارون Fifth: (Consultant) | | | | | |  |  |
| سادساً: أجور نشر أوراق علميةSixth: (Publication Fees) | | | | | |  |  |
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| إجمالي الميزانية (Total Budget) | | | | | |  |  |

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| ينبغي الرجوع إلى لائحة دعم البحث العلمي لمراجعة الشروط وعدم تجاوز مخصصات البنود. | The “Research Funding Regulations” must be carefully reviewed in order to not exceed the assigned amount for each item. |
| يقدم جدول الميزانية المجدولة للمدة كاملة | Table of tabulated budget should be presented for the entire duration of the research project. |
| **يتم إضافة قائمة بالمواد والأجهزة المطلوبة بما لا يتجاوز ٢٠٪ من اجمالي الميزانية.** | **List of materials and equipment needed should be added up to 20% of the total budget.** |

| 13-إقرار الباحث الرئيس البديل |  | 13-Undertaking of P-I Substitute | |
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| أقر أنا الموقع أدناه بالتزامي الكامل بالقيام بمهام الباحث الرئيس في حالة اعتذاره وعدم مقدرته الاستمرار في المشروع البحثي.  I, hereby, undertake to shoulder the responsibilities of the P.I. in case of his inability to continue in the project. | | | |
| اسم الباحث المشارك البديل عن الباحث الرئيس  Name of CO-I who will replace the PI | | | التوقيع  Signature |
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| 14-السيرة الذاتية | | | | | | **باحث رئيسPrinciple Investigator** | | | | | 14- C.V. | | | | | | |
| الاسم (عربي) | |  | | |  | |  | | | | | |  | | | Name (Arabic) | |
| الاسم ( إنجليزي) | |  | | |  | |  | | | | | |  | | | Name (English) | |
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| فاكس  Fax No. | | |  | | | | | الجوال  Mobile No. | | | | |  | | | | |
| البريد الالكتروني (1)  E-mail (1) | | |  | | | | | البريد الالكتروني (2)  E-mail (2) | | | | |  | | | | |
| جهة العمل  Institute / University (Work) | | |  | | الكلية / الإدارة  College/Directorate | | |  | | | | القسم  Department | | |  | | |
| الجنسيــة  Nationality | | |  | | تاريخ الميــلاد  Date of Birth | | |  | | | | بلد الميلاد  Country of Birth | | |  | | |
| اللغات  Languages | | |  | | | | | | | | | | | | | | |
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| أعلى درجة علمية  Highest Degree | | |  | | | | | | تاريخها  Date of Graduation | | | |  | | | | |
| الجامعة  University | | |  | | | | | | الدولة  Country | | | |  | | | | |
| اللقب العلمي  Academic Title | | |  | | | | | | أخرى ، حدد  Others (Specify) | | | |  | | | | |
| المجال العام | | |  | | | | | | المجال الدقيق | | | |  | | | | |
| Major field | | |  | | | | | | Specialization field | | | |  | | | | |
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| الاهتمامات البحثية الحالية (عربي) | | | | | | | | | | | | | | | | | |
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| Current Research Interests (English) | | | | | | | | | | | | | | | | | |
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| عناوين رسالة الدكتوراه والماجستير والأبحاث المنشورة والمتعلقة بطلب الدعم Ph.D & MS thesis titles & list of  relevant publications to the proposal | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Google Scholar Link to the researcher publications صفحة الباحث في الباحث العلمي في قوقل سكولار | | | | | | | | | | | | | | | | | |
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| The researcher page and ID on **ORCID** رقم الباحث وصفحته في | | | | | | | | | | | | | | | | | |
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| 14-السيرة الذاتية | | | | | | **باحث مشارك CO-investigator** | | | | | 14- C.V. | | | | | | |
| الاسم (عربي) | |  | | |  | |  | | | | | |  | | | Name (Arabic) | |
| الاسم ( إنجليزي) | |  | | |  | |  | | | | | |  | | | Name (English) | |
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| فاكس  Fax No. | | |  | | | | | الجوال  Mobile No. | | | | |  | | | | |
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| الجنسيــة  Nationality | | |  | | تاريخ الميــلاد  Date of Birth | | |  | | | | بلد الميلاد  Country of Birth | | |  | | |
| اللغات  Languages | | |  | | | | | | | | | | | | | | |
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| Google Scholar Link to the researcher publications صفحة الباحث في الباحث العلمي في قوقل سكولار | | | | | | | | | | | | | | | | | |
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| 14-السيرة الذاتية | | | | | | **باحث مشارك CO-investigator** | | | | | 14- C.V. | | | | | | |
| الاسم (عربي) | |  | | |  | |  | | | | | |  | | | Name (Arabic) | |
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| الاهتمامات البحثية الحالية (عربي) | | | | | | | | | | | | | | | | | |
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| 14-السيرة الذاتية | | | | | | **باحث مشارك CO-investigator** | | | | | 14- C.V. | | | | | | |
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| الاسم ( إنجليزي) | |  | | |  | |  | | | | | |  | | | Name (English) | |
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| اللغات  Languages | | |  | | | | | | | | | | | | | | |
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| أعلى درجة علمية  Highest Degree | | |  | | | | | | تاريخها  Date of Graduation | | | |  | | | | |
| الجامعة  University | | |  | | | | | | الدولة  Country | | | |  | | | | |
| اللقب العلمي  Academic Title | | |  | | | | | | أخرى ، حدد  Others (Specify) | | | |  | | | | |
| المجال العام | | |  | | | | | | المجال الدقيق | | | |  | | | | |
| Major field | | |  | | | | | | Specialization field | | | |  | | | | |
|  | | | | | | | | | | | | | | | | | |
| الاهتمامات البحثية الحالية (عربي) | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Current Research Interests (English) | | | | | | | | | | | | | | | | | |
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| عناوين رسالة الدكتوراه والماجستير والأبحاث المنشورة والمتعلقة بطلب الدعم Ph.D & MS thesis titles & list of  relevant publications to the proposal | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Google Scholar Link to the researcher publications صفحة الباحث في الباحث العلمي في قوقل سكولار | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| The researcher page and ID on **ORCID** رقم الباحث وصفحته في | | | | | | | | | | | | | | | | | |
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**Important Notes:**

\*Please review the guidelines manual provided and consider the following when filling the application and calculating the project budget:

1. The CV of principal and Co-researchers should be added to this application.
2. The maximum monthly compensation for the principal researcher is SR1200 and SR1000 for the co-investigator.
3. Co-investigator from out of Saudi Arabia will be considered as an international collaborator and note that the international collaboration should not exceed 20% of the total budget allocated.
4. The number of Co-investigators should not be more than four Co-investigators.
5. The duration of any research project should not exceed 12 months.
6. The duration of the project starts from the date of signing the contract.
7. The role of the consultant and the assistant/technician should be defined and their participation in the project should be for a limited period of time and should not be more than half of the duration of the project.
8. Assistants’ compensations are calculated according to The Regulation of Higher Education Council and Universities and its regulations, Scientific Research Regulation; where master degree holder gets SR 30/hour with no more SR 800/month, bachelor degree holder gets SR 25/hour with no more SR 600/month and university students and technicians get SR 20/hour with no more SR 400/month.
9. The maximum number of postgraduate students is two, at least one should be enrolled in Shaqra University. Both students should be enrolled in a Saudi Univeristy.
10. The maximum number of undergraduate students is two and both of the students should be enrolled in Shaqra University.
11. The required equipment and materials which will be needed to complete the research project should be clearly specified, and the cost should be estimated.
12. Equibments and consumables should not exceed 20% of the total budget allocated.
13. All equipments should be installed at the allocated research center laboratories at Shaqra University.
14. Publication and processing fees can be calculated separately.
15. Patent filing costs can be calculated separately. PI should get approval from the Deanship of Scientific Research prior submitting the patent application.