

2024

TPG-151



هيئة تقويم التعليم والتدريب
Education & Training Evaluation Commission



توصيف البرنامج

(الدراسات العليا)

Program name: Write here

Program code(According toFor the Saudi Unified Classification of Educational Levels and Specializations): Write here

Qualification level: Write here

Scientific Department: Write here

College: Write here

The institution: Write here

Program Description: New () Developed* ()

Last review date: Write here

*YouAttach the previous version of the description.

table of contents

A. Introduction to the program and general information about it:.....	3
B. Program mission, objectives and learning outcomes:	4
C. Curriculum:	5
Dr. The scientific message and its requirements:(if any)	7
H. Admission and Student Support:	7
F. Faculty and Staff:	8
Z. Learning resources, facilities and equipment:	9
h. Software Quality Assurance:.....	9
D. Description approval:.....	11



A. Introduction to the program and general information about it:

1. Program Headquarters:

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2. Branches where the program is offered (if any):

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3. Study system:

- ☐ Courses only ☐ Courses and thesis

4. Study pattern:

- ☐ Other(remember) ☐ Distance learning ☐ Regularity

5. Partnerships with other parties (if any) and the nature of each:

Partnership:

- Partnership type:
- Partnership duration:

6. Professions/jobs for which students are qualified:

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7. Related professional sectors:

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8. Main tracks of the program (if any):

Professions/Jobs (For each track)	Credit hours (per track)	The path
		1.
		2.
		3.
		...





9. Exit points/qualification awarded (if any)

Total credit hours	Exit points/qualification awarded
	1.
	2.

10.Total credit hours: (.....)

B. Program mission, objectives and learning outcomes:

1. Program message:

2. Program objectives:

3. Program Learning Outcomes*

knowledge and understanding

	A1
	Q2
	A3
	Q4
	A..

Skills

	M1
	m2
	M3
	M4
	M.5

Values, independence and responsibility

	Q1
	Q2
	Q3
	Q4
	Q..5

* A separate table is added for each track (if any).





C. Curriculum:

1. Components of the curriculum:

percentage	Credit hours	Number of courses	Mandatory/Optional	Components of the curriculum
			compulsory	Courses
			optional	
				Graduation project (if any)
				Thesis (if any)
				Field training (if applicable)
				Other (.....)
			Total	

* A separate table is added for each track (if any).

2. Program requirements:

Credit hours	Prerequisites	compulsory Or optional	Course name	Course code	Level
					Level 1
					Level 2
					Level 3
					Level 4

* More levels are included (if all three classes apply or as needed).

** A table of the courses for each track (if any) is added.



3. Description of the program courses:

The electronic link to describe all the program courses is provided according to the model of the National Center for Academic Evaluation and Accreditation (T-104).

4. Program Learning Outcomes Matrix:

Links both programme and course learning outcomes according to the following performance levels:

(1 = Foundation level, 2 = Practice level, 3 = Proficient level).

Program Learning Outcomes											Courses (Course code)
Values, independence and responsibility			Skills				knowledge and understanding				
Q..	Q2	Q1	M..	m2	m2	M1	A..	Q2	Q2	A1	
											Scheduled... ..
											Scheduled... ..
											Scheduled... ..
											Scheduled... ..
											Scheduled... ..
											Scheduled... ..
											Scientific message (if any)

* A separate table is added for each track (if any).

5. Teaching and learning strategies applied to achieve the programme's learning outcomes:

Describe teaching and learning policies and strategies including appropriate classroom and extracurricular activities to achieve the targeted learning outcomes in each area.





6. Methods of evaluating the learning outcomes of the program:

rowAssessment methods and approaches used (direct, indirect) to verify students' acquisition of the targeted learning outcomes in each area

The programme should develop a plan to assess learning outcomes at the programme level (with all learning outcomes covered at least once in the programme cycle).

Dr. The scientific message and its requirements:^(if any)

1. Registering the scientific message.

(Requirements/conditions and procedures for registration of the scientific thesis, as well as controls, responsibilities and procedures for scientific guidance)

2Scientific supervision:

(Controls for selecting the scientific supervisor and his responsibilities, as well as procedures/mechanisms for scientific supervision and follow-up)

3. Discussion of the scientific message:

(Controls for selecting the discussion committee and requirements for applying for the discussion, andProcedures for discussing and approving the thesis, and criteria for evaluating the scientific thesis)

H. Admission and Student Support:

1. Program Admission Requirements:

2. Orientation and orientation programs for new students





(It is sufficient to mention only what pertains to the specific needs provided to the program students and differs from what is provided at the institutional level)

3. Guidance services

(Academic, professional, psychological, social) (It is sufficient to mention what pertains to the specific needs provided to the program's students and differs from what is provided at the institutional level)

4. Special support

(Academic failure, people with disabilities, gifted And others...)

Faculty and Staff:

1. Needs of teaching, administrative and technical staff.

Required number*			Special requirements and skills (if any)	Specialization		Academic Rank
the total	Females	Males		Flour	The year	
						Mr
						Associate Professor
						assistant professor
						Technicians and laboratory assistants
						Administrative staff
						Other (specify)

Z Learning resources, facilities and equipment:

1. Learning Resources

Resources needed by the program (books, references, e-learning resources, websites, etc.).

2. Facilities and equipment

(Libraries, laboratories, classrooms, etc.)

3. Procedures followed to ensure the availability of a healthy and safe environment (according to the nature of the program).

H. Software Quality Assurance:

1. Quality assurance system in the program.

Post the link to the Quality Assurance System Manual.

2. Program quality control procedures.

3. Procedures for monitoring the quality of the programme's courses taught by other academic departments.

4. Procedures followed to ensure equivalence in The main headquarters of the program (both male and female students) (if any).



5. Plan for evaluating the program's learning outcomes and mechanisms for utilizing its results in development processes.

6Program Quality Evaluation Matrix.

Calendar timing	Methods of evaluation	Evaluation sources	Evaluation areas

Evaluation areas(Program leadership, teaching and assessment effectiveness, learning resources, services, partnerships, etc.).

Evaluation sources(students, alumni, faculty, program leaders, administrators, staff, independent reviewer, etc.).

Methods of evaluation(Opinion surveys, interviews, visits, etc.).

Calendar timing(Beginning of the semester, end of the academic year, etc.)

7Program performance indicators.

Time frame to achieve the targeted performance indicators (....) year.

Measurement timing	Measurement methods	Target level	Performance indicator	The symbol	M
					1
					2
					3
					4
					5
				

* Including indicators required by the National Center for Academic Evaluation and Accreditation.



T.Description approval:

	Accreditation body:
	Session number:
	Session date: