



Kingdom of Saudi Arabia  
Ministry of Education  
Shaqla University  
University Agency for Postgraduate  
Studies and Scientific Research  
Executive Management For postgraduate  
studies

**Request for an additional opportunity to raise the cumulative average**  
**(According to Article 28 of the Regulations Governing Postgraduate Studies in Universities)**

**First: Student data**

Student's name	University number	College	Section	Specialization
Student's academic stage				
Semester and academic year	Completed study units	Remaining units	Semester average	GPA
Has the student ever had additional opportunities to raise his/her GPA?	<input type="checkbox"/> Yes <input type="checkbox"/> No		Extra time	
Student's signature			Today and date	

**Second: Approval of the Department Council and the College Council**

The Department Council recommended in its session No.		Held on the day and date		Agree <input type="checkbox"/> disagree <input type="checkbox"/>
To grant the student an additional opportunity for one semester <input type="checkbox"/> or two semesters. <input type="checkbox"/>			Ends on	
To study the following courses:	1-	2-	3-	4-
5-	6-	7-	8-	9-
In the event that the department council rejects or does not approve granting the additional opportunity to the student (please attach a letter explaining the justifications and reasons for the rejection and non-approval)				
Head of Department		the signature		Today and date
The College Council recommended in its session No.		Held on the day and date		Agree <input type="checkbox"/> disagree <input type="checkbox"/>
In the event that the College Council rejects or does not approve granting the additional opportunity to the student (please attach a letter explaining the justifications and reasons for the rejection and non-approval)				
Dean of the College		the signature		Today and date